

COLUMBIA COUNTY DEVELOPMENT AGENCY
BOARD OF DIRECTORS

BUDGET MEETING MINUTES

May 17, 2018

The Board of Directors for the Columbia County Development Agency met in scheduled session with Commissioner Alex Tardif and Commissioner Henry Heimuller, Budget Committee members Dan Garrison, Paul Langner and Kathy Engel, together with Sarah Hanson, County Counsel, Jennifer Cuellar, Finance Director, and Jan Greenhalgh, Board Office Administrator. Commissioner Magruder was not present.

Commissioner Tardif called the meeting to order.

BUDGET UPDATE:

Lorelei Juntunen, ECONorthwest, addressed the CCDA budget and the different budget scenarios. These scenarios illustrate a range of potential options for the FY 2018-19 budget with regard to two key variables: 1) Amount of Underlevy: How much, if any, of the maximum allowed division of property tax revenue should the agency voluntarily underlevy in FY18-19, and instead share with affected taxing districts; and 2) Amount of funding for other agencies debt service: How much should the agency budget for reimbursement of expenditures made by the Fire District for potential capital improvements inside the Urban Renewal Area? Nick has put together some scenarios for consideration. The first would be no revenue sharing, which means the agency collects all of the revenue, the next is 25% revenue sharing; and the next would be 50% revenue sharing. Detailed information has been provided to the Budget Committee.

The second issue for consideration is related to fire district expenditures. The original plan for the URA had set aside approximately \$600,000 in capital funds for the fire district. The fire districts has spent some of those funds through the reimbursement process, but there is still about \$400,000 remaining that the fire district could request for their capital expenditures. Their intent is to invest that in the Quincy Substation and may possibly request reimbursement in FY2018-19. So the question is, to what extent do we plan for that potential expenditure in this budget cycle. There are a couple of options to deal with that, which are detailed in the information submitted.

Nick talked about the Clatskanie Fire District expenditures. Some years ago, the district had expenditures for fire equipment, a new fire truck and plans for station upgrades. Then nothing until a couple of years ago, when Commissioner Hyde asked if they were planning any additional expenditures. The response was that they do plan to seek reimbursement for expenditures to completely rebuild the Quincy Substation. Although the price tag for this far exceeds the \$400,000 remaining, there will be architectural design and engineering work, and site preparation. These expenditures would be eligible for reimbursement. The district stated they would need \$100,000 per year for the next four years. This was rolled into the budget, but, to date, they have not requested any money. When Nick reached out to the district, they requested that the full \$400,000 be added to this fiscal year budget. However, Nick believes the expenditures are unlikely to occur this next year. That said, this committee will need to determine what, if any, should be added to the FY 2018-19 CCDA budget.

After some lengthy discussion Kathy Engel moved and Dan Garrison seconded the motion that the Columbia County Development Agency request the maximum amount of tax increment revenue that may be raised by dividing the taxes under section 1C, Article IX of the Oregon Constitution and ORS Chapter 457, and approve the total budget of \$4,510,945.69 for Fiscal Year 2018-2019 and approve the budget for Fiscal Year 2018-2019. The motion carried unanimously.

With nothing further coming before the Committee, the meeting of the Columbia County Development Agency Budget Committee was adjourned.

Dated at St. Helens, Oregon this 17th day of May, 2018.

BOARD OF DIRECTORS FOR THE
COLUMBIA COUNTY DEVELOPMENT
AGENCY

By: _____
Alex Tardif, Chair

By: Not Present
Margaret Magruder, Vice Chair

By: _____
Henry Heimuller, Secretary/Treasurer

BUDGET COMMITTEE FOR THE
COLUMBIA COUNTY
DEVELOPMENT AGENCY

By: _____
Paul Langner

By: _____
Dan Garrison

By: _____
Kathy Engel